



School Education Department
Secretariat, Chennai -9

Letter No.144 /GL-II/2025-1, dated.18.07.2025

From
Thiru.N. Mohan,B.Com.,Dip.in Co-op.,
Deputy Secretary to Government

To
The Director of School Education, Chennai – 6(w.e.)
The Managing Director, Tamil Nadu Text Book and Educational Services Corporation,
Chennai-6.(w.e.)
The Chairman, Teachers Recruitment Board, Chennai-6. (w.e.)
The State Project Director, Samagra Shiksha,Chennai-6. (w.e.)
The Director of Elementary Education, Chennai-6. (w.e.)
The Director of Private Schools, Chennai-6 (w.e.)
The Director of Non-Formal and Adult Education, Chennai-6. (w.e.)
The Director of State Council of Educational Research and Training, Chennai-6. (w.e.)
The Director of Government Examinations,Chennai-6. (w.e.)
The Director of Public Libraries, Chennai-2. (w.e.)

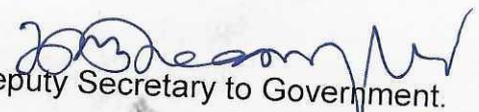
Sir/Madam,

Sub: School Education – Right to Information Act 2005 – Filing of Right to Information Act, 2005 Petitions and First Appeals through online Implementation in the Heads of Departments and District Offices – Regarding.

Ref: From the Secretary to Government, Human Resources Management (R) Department, Letter No.37032/R-1/2017-95, Dated.08.07.2025.

I am directed to enclose a copy of the reference cited and request you to furnish the details of designated Public Information Officer and First Appellate Authorities of the Heads of Departments / Boards / Corporations / Public Sector Undertaking under your administrative control in a spread sheet format (enclosed herewith) to the mail ID: us7.hrmds@tn.gov.in at the earliest so as to forward the same to National Information Centre for creating the login credentials in the RTI web portal.

Yours faithfully,


for Deputy Secretary to Government.

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18/7/25

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Human Resources Management (R)
Department, Secretariat,
Chennai - 600 009.

விசுவாவசு, ஆணி-24,
திருவள்ளூர் ஆண்டு - 2056
Phone 044-25672740
e-mail: parsec@tn.gov.in

Letter No.37032/R-1/2017-95, Dated 08.07.2025.

From
Thiru. C.Samayamoorthy, I.A.S.,
Secretary to Government.

To
The Additional Chief Secretary/
Principal Secretary / Secretary to Government,
All Departments of Secretariat,
Chennai - 600 009.

Sir/Madam,

Sub: Right to Information Act, 2005 – Filing of Right to Information Act, 2005
Petition and First Appeals through online – Implementation in the
Offices of Heads of Departments and District Offices – Regarding.

- Ref: 1. From the Chief Secretary to Government, Letter No.37032/
AR-III/2017-42, Human Resources Management (AR-III)
Department, dated 25.06.2021.
2. From the Principal Secretary to Government, D.O. Letter
No.37032/R/2017-91, Human Resources Management
Department, dated 04.03.2025 and reminders thereon.
3. Government Letter No.37032/R.1/2017-93, Human Resources
Management Department, dated 15.04.2025.

I am directed to invite your kind attention to the references cited.

2. In the reference first cited, you have been requested to appoint a Nodal
Officer in your Department to liaise with the National Informatics Centre and make all
necessary arrangements for implementing the facility of online Right to Information in
your department first at the level of Secretariat and then to extend the same to the
level of Heads of Departments and down below, up to the tail end, throughout the
State.

3. In the D.O. Letter second cited, all the Departments of Secretariat have
been requested to collect the details of designated Public Information Officers
and First Appellate Authorities of the Heads of Departments / Boards / Corporations
/ Public Sector Undertakings under their administrative control in a spread sheet
format to the mail ID: us7.hrmds@tn.gov.in, so as to forward the same to National
Informatics Centre for creating the login credentials in the RTI web portal.

(P.T.O)

4. In this regard, I am to inform that a meeting has been proposed to be held on **11.07.2025 at 11.30 a.m.** in Old Conference Hall, Second Floor, Secretariat, Chennai- 600 009 to discuss the modalities on implementing of Right to Information petition "Online" in your Heads of the Departments including Corporations / Boards / Public Sector Undertakings and down below, throughout the State. Hence, I am, to request you to depute your department's Nodal officer for Right to Information not below the rank of Under Secretary to Government to attend the meeting without fail.

Yours faithfully,

B. Sivasubramanian
Sivasubramanian

for Secretary to Government

Copy to:

1. The State Informatics Officer/
Deputy Director General,
National Informatics Centre,
Rajaji Bhavan, Besant Nagar, Chennai - 600 090.
(Concerned Officials are requested to attend the Meeting)
2. The Joint Director (IT) / Scientist "D",
National Informatics Centre, Secretariat,
Tamil Nadu State Unit, Chennai - 600 009.
(Concerned Officials are requested to attend the Meeting)
3. The Secretary, Tamil Nadu Information Commission,
No. 19, Government Farm Village, Permpet,
Nandanam, Chennai - 600 035.
(Concerned Officials are requested to attend the Meeting)
4. IFHRMS (Core Cell),
Human Resources Management Department,
Secretariat, Chennai - 600 009.

8/7/25