

Dear User's

Here is the Instruction to follow for **NMMS Exam 2023** School Registration Process.

- Here is the First Page where school Registration Process starts.

The screenshot shows the homepage of the Directorate of Government Examinations. The header includes the logo and the text 'அரசுத் தேர்வுகள் இயக்ககம் DIRECTORATE OF GOVERNMENT EXAMINATIONS'. The main content area has four buttons: HALL TICKET, TIMETABLE, NOTIFICATION, and RESULTS. A red arrow points to the 'Web portal services for official' link in the right sidebar. Below the buttons is a section for 'Latest Notification about Examinations' with a list of exam types. The footer contains the copyright notice '© 2017. All Rights Reserved.'.

## Existing School

Use your Login Credential and have the Panel Access for applying NMMS Exam 2023. Use below URL for Login:

The screenshot shows the login and registration options on the website. The 'School/Institution Login' link is highlighted with a speech bubble that says 'DGE Portal Registered School Must click on the highlighted link'. The 'School Registration' link is also visible. The header includes the logo and the text 'அரசுத் தேர்வுகள் இயக்ககம் DIRECTORATE OF GOVERNMENT EXAMINATIONS'. The footer contains the copyright notice '© 2017. All Rights Reserved.'.

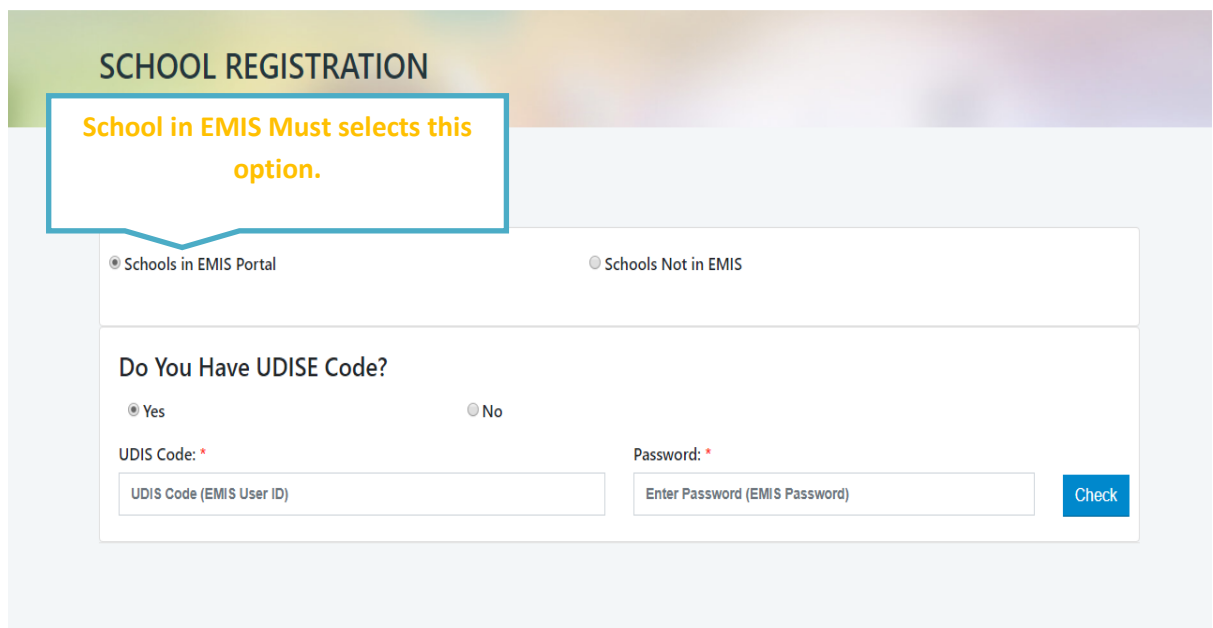
## New School Registration Process Step By Step

(Schools who did registration for last year may skip this process and go to Step – 3)



### *Instruction for Existing School in EMIS PORTAL:*

- It's One time **DGE REGISTRATION PROCESS**
- Use **EMIS Code and EMIS PASSWORD** for School Registration.
- It is mandatory for all **Tamilnadu State Board School** to register using **EMIS Code and EMIS PASSWORD**.



**SCHOOL REGISTRATION**

School in EMIS Must select this option.

Schools in EMIS Portal  Schools Not in EMIS

Do You Have UDISE Code?

Yes  No

UDIS Code: \*  Password: \*

## NEW SCHOOL REGISTRATION

### Instruction for School's which does not exist in EMIS PORTAL:

- School which does not have registration credential with **EMIS PORTAL**. The following schools have to register as new school.

**SCHOOL REGISTRATION**

**New School Registration must select this option**

Schools in EMIS Portal       Schools Not in EMIS

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**Dge Code:**

<p><b>School Name (For Certificate): *</b></p> <input type="text" value="School Name"/>	<p><b>தமிழ் பள்ளி பெயர் (சான்றிதழ்):</b></p> <input type="text" value="தமிழ் பள்ளி பெயர்"/>		
<p><b>No. Of Teachers:</b></p> <input type="text" value="Number of Teachers"/>	<p><b>Minority Institution: *</b></p> <input type="text" value="--select--"/>	<p><b>Minority Type:</b></p> <input type="text" value="--select--"/>	
<p><b>School Type: *</b></p> <input type="text" value="--select--"/>	<p><b>School Management: *</b></p> <input type="text" value="--select--"/>	<p><b>School Landline No: *</b></p> <input type="text" value="Landline"/>	<p><b>School Mobile No: *</b></p> <input type="text" value="Mobile"/>
<p><b>State: *</b></p> <input type="text" value="--select--"/>	<p><b>Education District:</b></p> <input type="text" value="--select--"/>	<p><b>Contact Person: *</b></p> <input type="text" value=""/>	<p><b>Contact Person Mobile: *</b></p> <input type="text" value=""/>
<p><b>MP Constituency: *</b></p> <input type="text" value="--select--"/>	<p><b>MLA Constituency: *</b></p> <input type="text" value="--select--"/>	<p><b>Contact Person Email: *</b></p> <input type="text" value=""/>	<p><b>School Email: *</b></p> <input type="text" value="Email"/>
<p><b>Class: *</b></p> <input type="text" value="Nothing selected"/>	<p><b>School Fax No:</b></p> <input type="text" value="Fax"/>	<p><b>School Email: *</b></p> <input type="text" value="Email"/>	<p><b>PIN NO</b></p> <input type="text" value="Enter Pin Code"/>
<p><b>School Address:</b></p> <input type="text" value=""/>		<p><b>Landmark:</b></p> <input type="text" value=""/>	

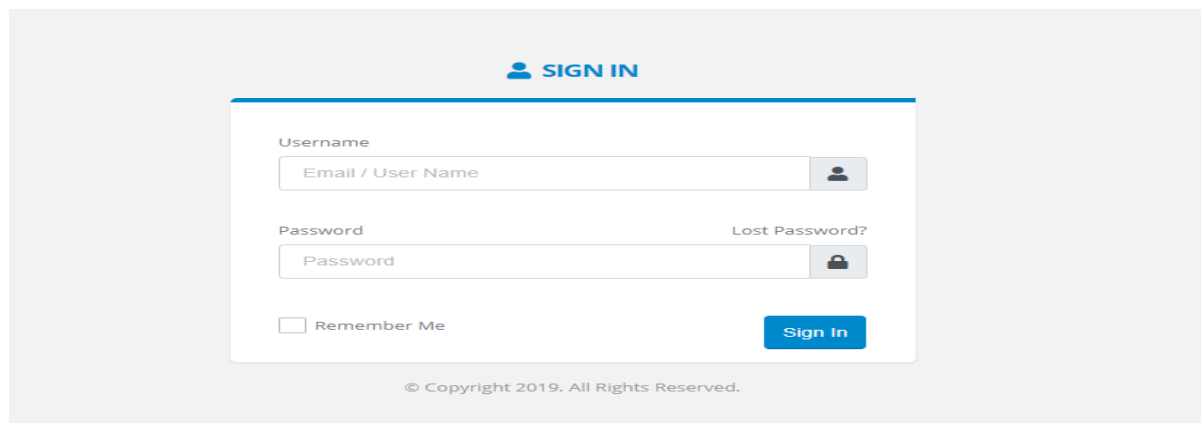


After registration process you will complete

- 1) You have to wait for the **District Approval / Admin Approval**.
- 2) Once the District Approval will be done **Login credential will be sent to the School Registered Mobile Number and Email ID**.
- 3) Once you receive the Login Credential you have to login further for Student Enrolment.

**Note:** For EMIS Portal registered School the Login credential will be same like EMIS Server Login, but for login in this System you need one time District approval. For new Schools not in EMIS, the DGE Code and Password will be generated.

Next Login page will get open.

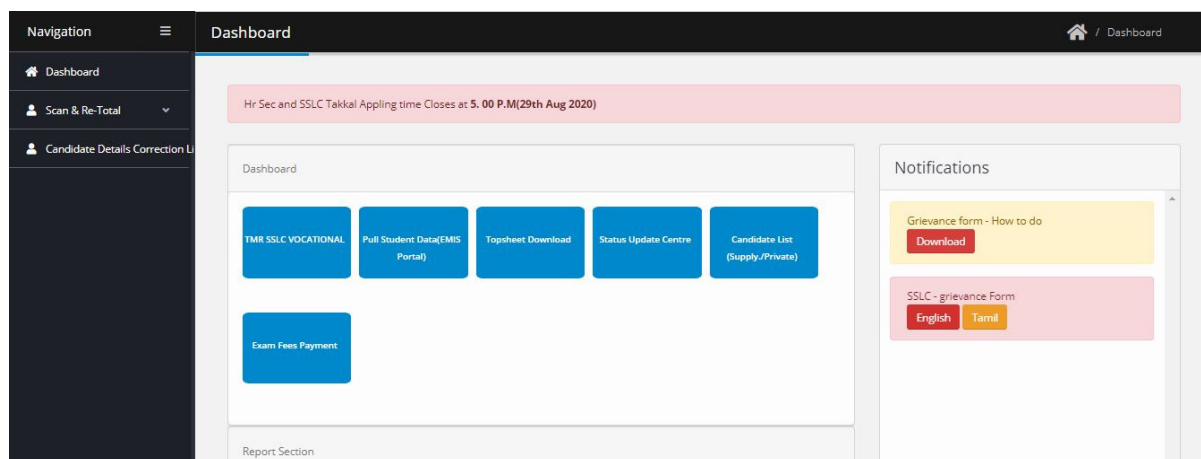


You can use your *login Credential for Student Enrolment for NMMS Exam 2023.*



Use your Credential for login and further precedence of Student enrolment. Once you logged in below screen will get open.

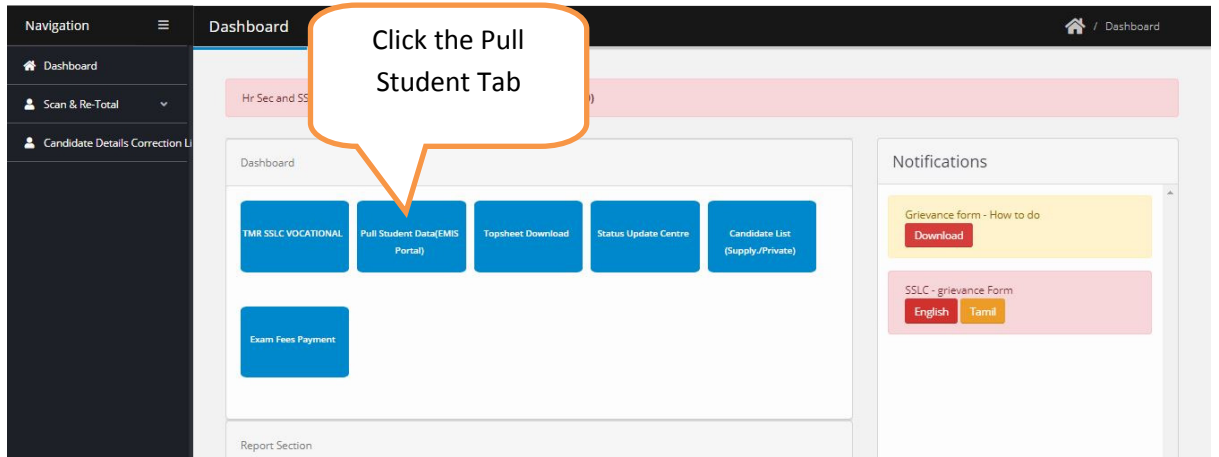
### *Instruction for EMIS Registered School to enroll their student.*



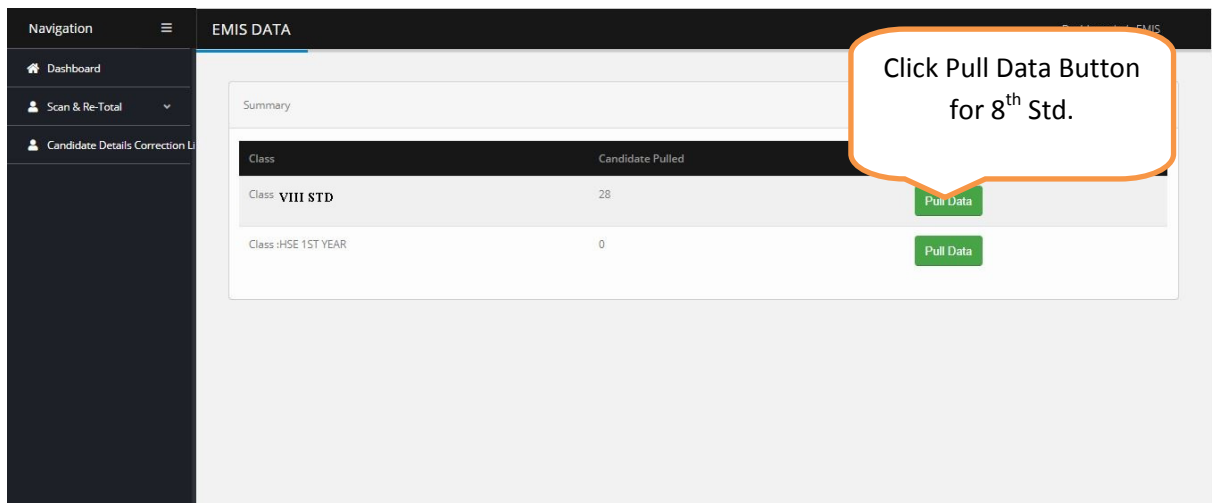
**NOTE: Before enrolling students, EMIS Registered School must pull 8<sup>TH</sup> Standard data from the EMIS Server.**

*How to pull the 8<sup>TH</sup> Standard data.*

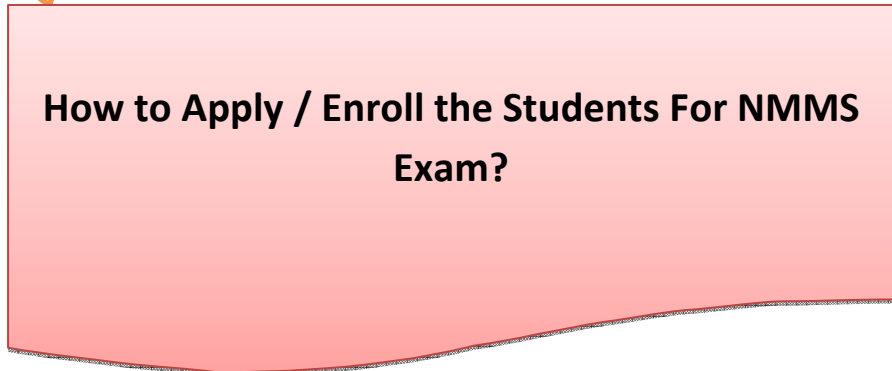
- Click on Dashboard -> Click on Manage Student Icon



- Once you click Pull student Tab next screen will appear like below screenshot. **Click the Pull for 8<sup>th</sup> students Button.**

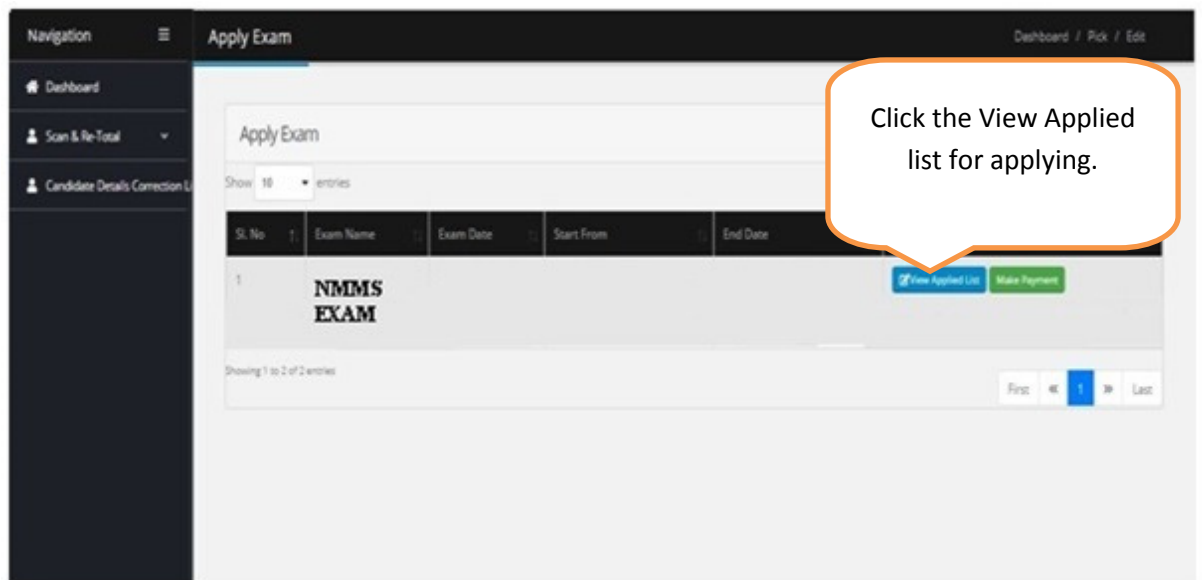
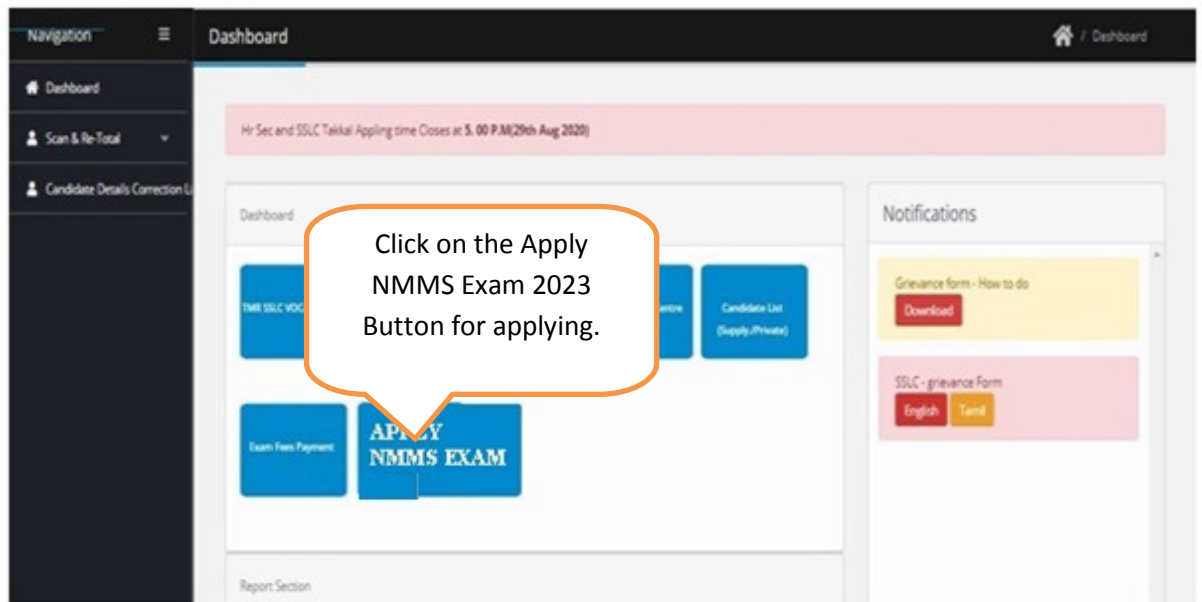


Once you have clicked the button student list will appear for those student who have enrolled in EMIS Server. Kindly see the below screen for reference.



- **For Schools Under EMIS**

For EMIS Schools the screen will appear like below which will have the entire 8<sup>th</sup> student detail which was enrolled on EMIS Server. Please refer below image.



Once you click the Apply button you can view all the list of candidate with Apply Button. Please verify the EMIS Number of the Candidate before applying.

Navigation | Apply NTS Exam | Dashboard / Group Capacity / Edit

NTS Exam

Exam Date:

Eligible Class: **8th STD**

Application Start Date: Application End Date:

Student List

Show 10 entries

Name	DOB	Gender	Father Name	Class	Action
RECHLA ANTHAS	2005-02-05	FEMALE	SHAM	10th Class	Apply
SATHOSH K	2002-06-15	MALE	KUMAR P	10th Class	Apply
SATHOSH S	2005-02-20	MALE	SADASHIV	10th Class	Apply
SATHISH KUMAR M	2004-09-25	MALE	Mungar	10th Class	Apply
SHRIS	2005-02-21	FEMALE	SHANKAR	10th Class	Apply
SONIA J	2005-05-20	FEMALE	JAGDEESH	10th Class	Apply

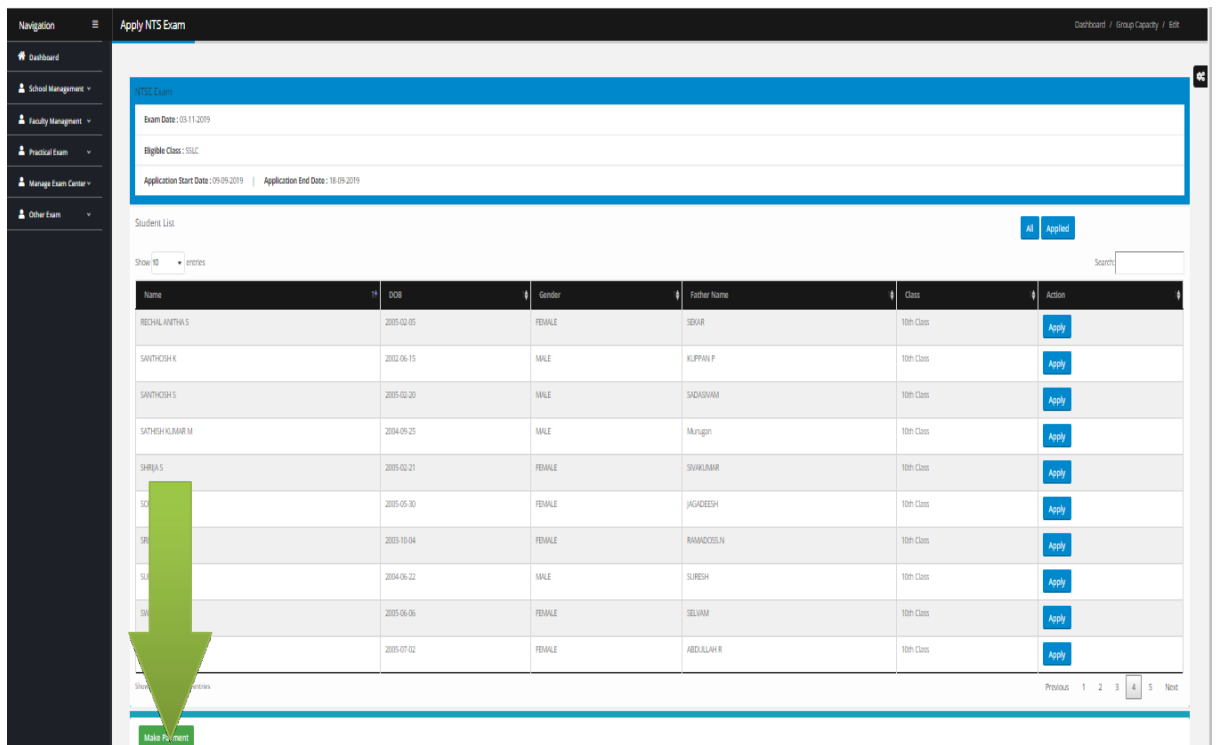
## STEP - 5

### How to pay NMMS Exam Enrolment Fees?

- After enrolling the student for NMMS Exam 2023. Click on the button.

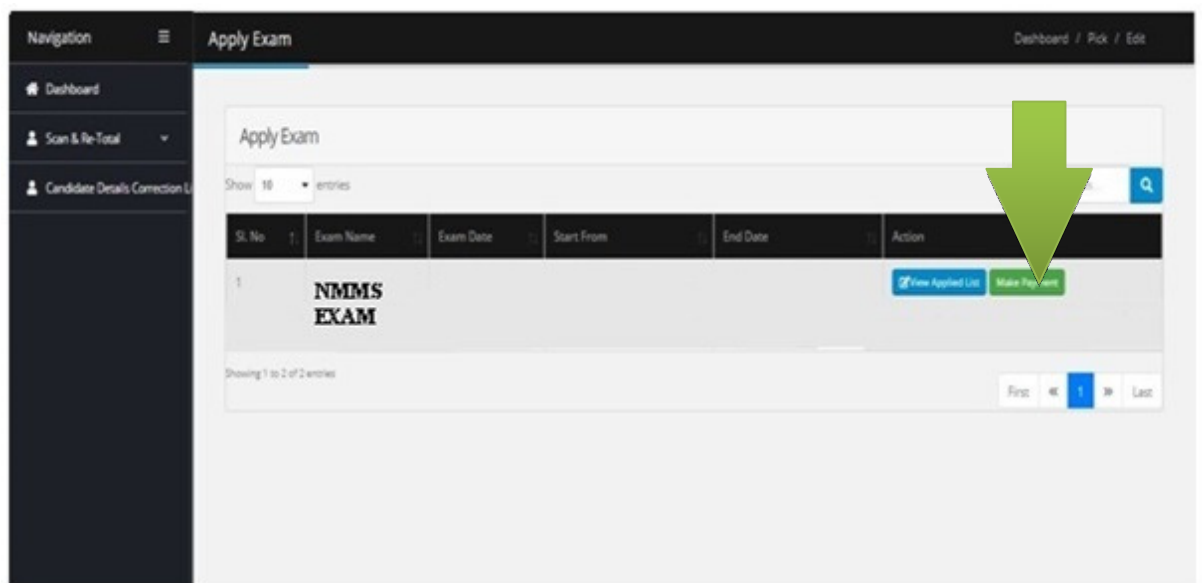
Make Payment

Refer the below screen.



- Once you click the following screen will appear. Click on

Make Payment



- Once you have clicked the make payment option. The TRUST Enrolled student List will appear. Refer below image. Select all Students for payment and Click on the

Proceed to Payment



Navigation ☰ **Payment List** Dashboard / Payment List

Dashboard

School Management

Faculty Management

Practical Exam

Manage Exam Center

Other Exam

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Student Lists for Payment

Show 100 entries Search for records... 🔍

<input type="checkbox"/>	Sl. No	Name	Category	Physically Challenged	Gender	Amount
<input type="checkbox"/>	1	ILAVARASI SSSSSSSSSSSSSS xxx	General	No	FEMALE	1
<input type="checkbox"/>	2	AJAY R.JJLKJ	General	No	MALE	1
<input type="checkbox"/>	3	AJAY R	General	No	MALE	1
<input type="checkbox"/>	4	DEEPA SREE HHHHHH	General	No	FEMALE	1
<input type="checkbox"/>	5	AKASH J	General	No	MALE	1
<input type="checkbox"/>	6	NISHA.K kkkkkkkkk	General	No	FEMALE	1

Showing 1 to 6 of 6 entries

- Select online payment method to pay the amount for enrolled students and select the mode of payment. Refer below image.

Navigation ☰ **inner.payment-process** Dashboard / Payment Process

Dashboard

School Management

Faculty Management

Practical Exam

Manage Exam Center

Other Exam

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List of Transaction Pending

School Name (For Certificate) : CSI HIGH SCHOOL, IRKADU

Class	Student Type	Total Candidate	Amount	Payment Type
NMMS EXAAM	Examination	6	6	ONLINE

Credit Card  
 Debit Card  
 SBI Net Banking  
 Net Banking On Others

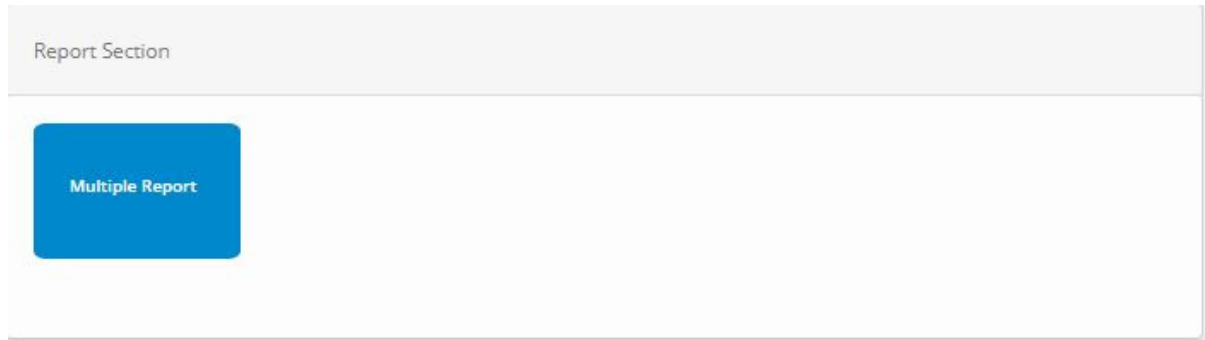
- Select the payment mode and complete the transaction and wait for a while it will redirect to the success page of our application.

**Note: You can view the applied candidate wise acknowledgement receipt on the NMMS Application page.**

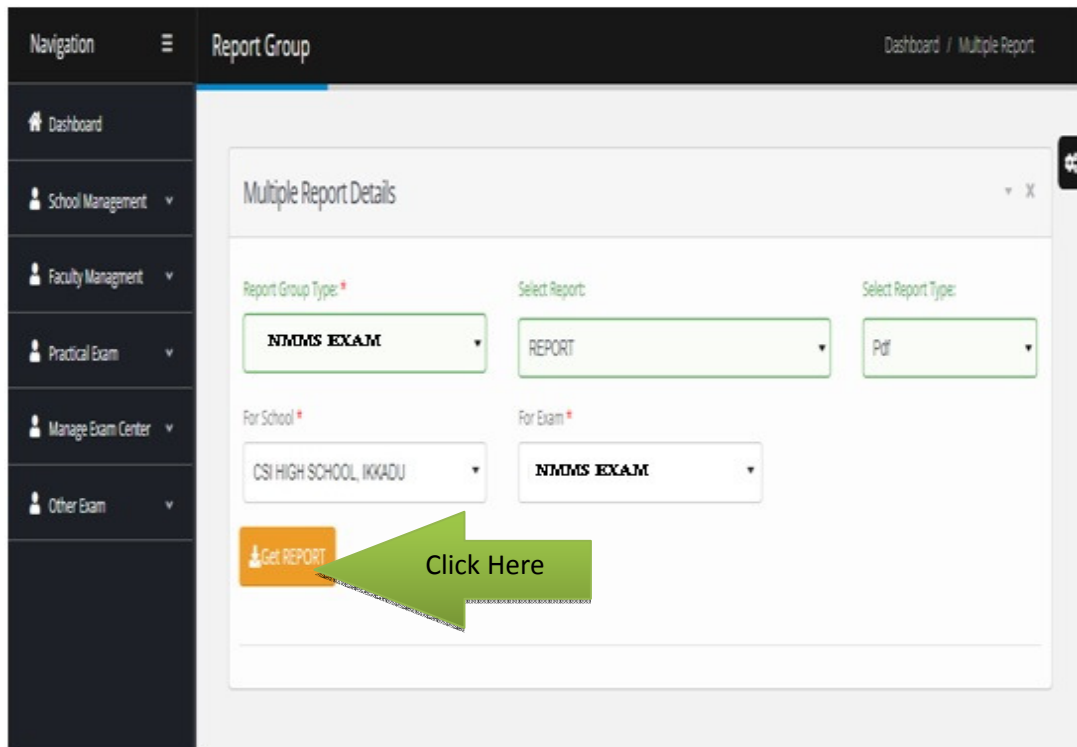


**How to generate the report for applied Students?**

- Go to dashboard Page. Select Multiple Report under Report Section



- Next Screen will appear. Select the report and your school and download it in pdf format



Thank You...