

**DIRECTORATE OF GOVERNMENT EXAMINATIONS, CHENNAI – 600 006.**

**HIGHER SECONDARY SECOND YEAR EXAMINATION – MARCH 2025**

**APPLICATION FOR RE-TOTALLING**

Name of the Candidate:  
(In Block Letters)

Exam Roll No.

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Sl. No.	Name of the Subjects	Subject Code	Re-totalling		Found Difference of marks between answer scripts and provisional mark sheet	Total mistake in marks found in the front page	* Discrepancy found in the answer script ( write the page no/question no)	
			Put (✓) in the relevant Box	Amount (Rs.)			Page no	Question no
1.	Language		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
2.	English		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
3.	<u>Part III Subjects</u>							
	1.		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
	2.		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
	3.		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
	4.		<input type="checkbox"/>		<input type="checkbox"/>	<input type="checkbox"/>		
<b>Total Amount paid</b>				<b>Rs.</b>				

**For Re-totalling of Subjects: Rs.205/- each and for Biology Rs.305/-**

**Total No. of subjects applied for re-totalling :**

**\* The following discrepancies alone will be taken in re-totalling.**

1. Total mistake in marks.
2. Answers are valued but marks not awarded.
3. Marks awarded but not posted in the front page.
4. Unvalued answers.
5. Difference of marks between answer scripts and provisional mark sheet.

**Norms for Re-totalling the valued answer scripts:**

1. In Re-totalling, the marks already awarded will be re-totalled question-wise and page-wise.
2. Unvalued answers will be considered for awarding of marks.
3. If the candidate claims for awarding more marks for any answer, his/her request will not be considered.
4. If there is any increase of marks, a new mark certificate will be issued to the candidate by cancelling the earlier one accordingly.

**DECLARATION**

I agree to the above terms and conditions.

PLACE :  
DATE :

Signature of the candidate \_\_\_\_\_  
(or) Parent

**Note:** Candidate should submit the filled application along with the payment in concerned District Office of the Assistant Director of Government Examinations from **05.06.2025 to 07.06.2025 at 11.00 a.m to 5.00 p.m.**