

SOP for Mentors to Activate Student Account

Open URL <https://standards.bis.gov.in>. Login as officer's/Mentor's with valid credential.

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 **Bureau of Indian Standards**
The National Standards Body of India

Officer's/Mentor's Login ←

Email Id | Mobile No. | User Id

Enter Here

Password

Enter Here

Let's solve this math problem: $1 * 0$

Enter Math Problem Solution

Login

Having trouble in login? Forgot Password?

For Student's/Club Member's Login [Click Here](#)

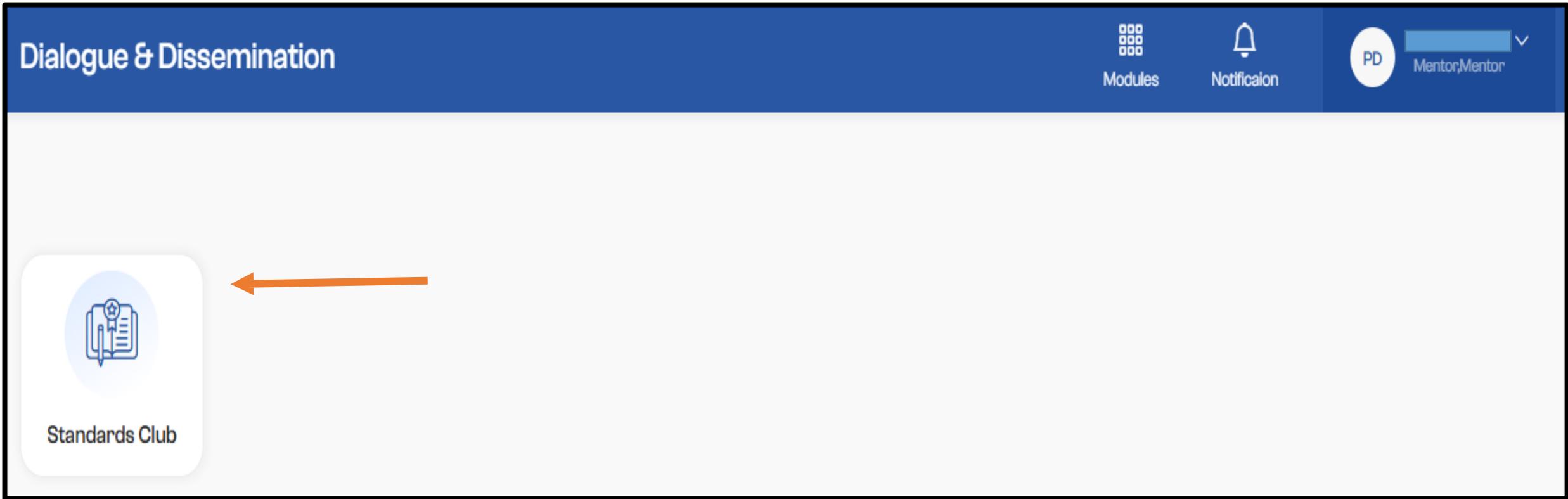
SOP for Mentors to Activate Student Account

After successful login mentor will view Dialogue and Dissemination module icon.

The screenshot displays the user interface of the Bureau of Indian Standards (BIS) portal. In the top left corner, the BIS logo is visible alongside the text "Bureau of Indian Standards" and "The National Standards Body of India". In the top right corner, there is a user profile section with a circular icon containing "PD" and a name field showing "Mentor, Mentor". The main content area features a "Welcome, [redacted]" message and a prompt: "Please select any activity to proceed". A large blue button with a white icon of a globe and hands is labeled "Dialogue and Dissemination". An orange arrow points to this button, indicating it is the target for the next step in the SOP.

SOP for Mentors to Activate Student Account

On click of Dialogue and Dissemination module mentor will view standard club icon.



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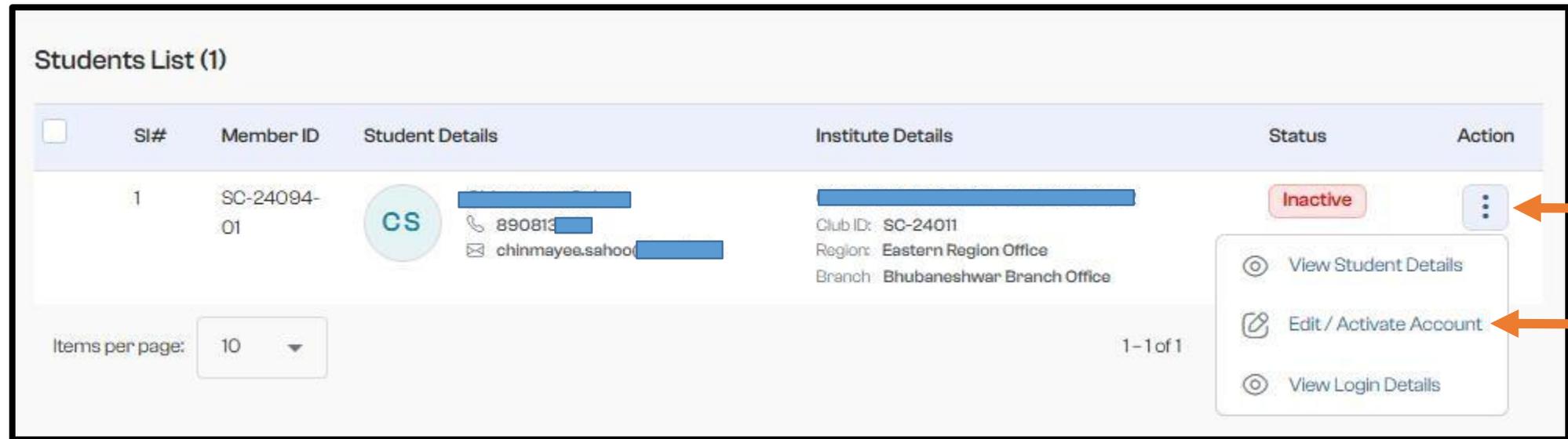
Mentor will click on the standard club to view the students detail related to particular standard club. The mentor will have the option to activate the student in Action column. Before activation the status of the student will be **"Inactive"** and after successful activation the status will change into **"Active"**.

<input type="checkbox"/>	Sl#	Member ID	Student Details	Institute Details	Status	Action
	1	SC-24094-01	 89081 [redacted] chinmayee.sahoo@[redacted]	Club ID: SC-24011 Region: Eastern Region Office Branch: Bhubaneswar Branch Office	Inactive	

Items per page: 10 1-1 of 1

SOP for Mentors to Activate Student Account

Mentor will click three dot icon in the action column. Mentor will select **“Edit/Activate Account”** option to update or activate student.



The screenshot displays a 'Students List (1)' interface. The table has columns for SI#, Member ID, Student Details, Institute Details, Status, and Action. A single student record is shown with an 'Inactive' status. The 'Action' column contains a three-dot menu with options: 'View Student Details', 'Edit / Activate Account', and 'View Login Details'. Two orange arrows point to the three-dot menu and the 'Edit / Activate Account' option.

SI#	Member ID	Student Details	Institute Details	Status	Action
1	SC-24094-01	 890813 chinmayee.sahoo	Club ID: SC-24011 Region: Eastern Region Office Branch: Bhubaneswar Branch Office	Inactive	<ul style="list-style-type: none">View Student DetailsEdit / Activate AccountView Login Details

Items per page: 10 1-1 of 1

SOP for Mentors to Activate Student Account

On click of Edit/Activate account the mentor can view the student details. Mentor will verify or update name, email id and mobile number. The email and mobile number should be unique for every individual student. Mentor will click **“Update Information”** button to update the student record. Mentor will click on the **“Activate Member”** to activate the student login.

The screenshot shows a web interface for editing a student account. The page title is "Students" and the breadcrumb is "Standards Club > Edit Student". The main heading is "Edit Student".

On the left, there is a profile picture placeholder with "CS" and a "+ Click to Upload" button. Below it, a note says "Upload png or jpg file of Maximum 1 MB".

The form fields are as follows:

- Name ***: [Redacted]
- Mobile No. ***: 89081[Redacted]
- Standard Club ID**: SC-24011
- Generated User ID**: 1742672053223499
- Email Id ***: [Redacted]
- Member ID**: SC-24094-01
- Csm Technology Bhubaneswar**: [Redacted]

At the bottom right, there are three buttons: "Cancel", "Update Information", and "Activate Member". Two orange arrows point to the "Update Information" and "Activate Member" buttons.

How to Reset Login Account Password

Open URL <https://standards.bis.gov.in>. Use forgot password to reset your password in login page.

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How to Reset Login Account Password

The user will be authenticated by OTP verification. Use your registered email id or mobile number to reset the password.

Home

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Forgot Your Password

Enter registered Email ID or Mobile No. or User Id to reset password securely.

Registered Email ID or Mobile No. or User Id

Get OTP

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