

From  
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To  
All Chief Educational officer.  
All Districts.

R.C.No. 066737/M1/S1/2024. Dated. 10.2024

**Sub:** School Education – 2024-25 – Literary Club and Quiz Club - Club activities and competitions – regarding.  
**Ref:** Director School Education Proceedings Letter Rc.No.19528/M1/E1/2024 dated 20.08.2024

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In the reference letter cited above, it has been stated that the Club activities at the school level for classes 6 to 9 shall be carried out as per the academic calendar for the year 2024-25 in the periods allotted for the club activities up to the month of April 2025.

Accordingly, the guidelines for conducting the activities and competition under Literary club and Quiz Club are as follows:

### **Literary Club**

For the year 2024-25, every month one activity shall be conducted in the classroom as part of the literary club from September onwards. During the month of October, school-level literary competition shall be conducted.

The teachers shall conduct the literary activity in any one week of the month, in the respective period allocated for clubs.

The designated club In-charge teacher shall ensure that the teachers conduct these activities in all classes from 6 to 9, and that the school level literary competition is conducted in October, selecting totally 8 winners from the school for the literary club. The competition shall be conducted as per the dates given in the table below. The club in-charge teacher shall also ensure that the details of activities and competitions are entered in EMIS. The guidelines for EMIS entry is also given below.

## Quiz Club

Each month, one quiz activity shall be conducted in the classroom as part of the quiz club from September onwards. During the month of November, school-level Quiz competition shall be conducted.

Children are to read 'Thenchittu' magazine and newspaper regularly. The teachers shall create Quiz questions from Thenchittu magazine, general knowledge and current affairs from newspaper. For conducting the quiz activity in the classroom, the teacher shall divide the class into groups. The scoring format shall be as given below:

Suggested format for Quiz activity		
Topic	No:of Questions	Marks Allotted
General Knowledge & Current Affairs from newspaper	20	20
Magazines	20	20
Total	40	40

Teachers shall prepare questions based on the given format and conduct the quiz activity in any one week of the month, in the respective period allocated for clubs. The designated club in-charge teacher shall ensure that the teachers conduct these activities in all classes from 6 to 9, and that the school level quiz competition is conducted in November, selecting totally 8 winners from the school for the quiz club. The school level competition shall be conducted as per the dates given in the table below. The club in-charge teacher shall also ensure the details of activities and competitions are entered in EMIS. The guidelines for EMIS entry are provided below.

List of suggested activities that shall be conducted as part of literary club activities have been outlined below. The club in-charge teacher shall modify, supplement or replicate the activities and the details of the activities shall be entered in EMIS.

The topics for the literary club competitions have been outlined below. The competitions shall be conducted based on the topics provided and the URL link of the PDF/video as mentioned in the table below to be uploaded in EMIS.

CLUB	ACTIVITY	COMPETITION
Literary	<p><b>September 2024 to March 2025</b></p> <p>The club in-charge teacher to design literary club activities for each month and conduct the activity in the class among the students. Teachers shall conduct any activity from this list given below in any one week of each month.</p> <p><b>List of activities:</b></p> <ol style="list-style-type: none"> <li><b>Book Discussions:</b> Select a book each month for members to read and discuss. This could include classics, contemporary works, or books from different genres or cultures.</li> <li><b>Author Spotlights:</b> Focus on a different author each month. This could involve reading their work, discussing their impact, and exploring their writing style and themes.</li> <li><b>Creative Writing Workshops:</b> Host workshops where students can experiment with different writing styles, such as poetry, short stories, or plays. Provide prompts or themes to inspire creativity.</li> <li><b>Poetry Slams :</b> Organize events where students can perform their own poetry or recite their favourite poems. This can be a fun way to celebrate literary talent and express creativity.</li> </ol>	<p><b>October 2024</b></p> <p>School level competition to be conducted from <u>14.10.24 to 16.10.24.</u> Last date for Uploading of URL in <u>EMIS 18.10.24</u></p> <p>The competitions are to be held both in Tamil and English for each of the categories below:</p> <p><b>1. <u>Essay writing</u> - Duration: 45 minutes</b></p> <p>Write an essay on any one of the following topics in 300-400 words.</p> <p><b>Topics for English Essay writing</b></p> <ul style="list-style-type: none"> <li>&gt; The causes and effects of climate change</li> <li>&gt; Impact of pollution in your school/ community and ways to address it</li> <li>&gt; The importance of waste management</li> </ul> <p><b>Topics for Tamil Essay writing</b></p> <ul style="list-style-type: none"> <li>&gt; காலநிலை மாற்றத்தின் காரணங்கள் மற்றும் விளைவுகள்</li> <li>&gt; உங்கள் பள்ளி அல்லது சமூகத்தில் மாசுபாட்டின் தாக்கம் மற்றும் அதை தடுப்பதற்கான / குறைப்பதற்கான- வழிகள் மற்றும் செயல்பாடுகள்.</li> <li>&gt; கழிவு மேலாண்மையின் முக்கியத்துவம்</li> </ul> <p><i>*One winner in Tamil Essay writing and one winner in English essay writing competition to be selected.</i></p> <p><b>2. <u>Story telling</u> - Duration : 3 minutes</b></p> <p><b>Topics for Story Telling - English</b></p>

5. **Literary Trivia Competitions:** Create trivia games based on literature, authors, and famous literary quotes. This can be a fun way to test and expand members' knowledge.
6. **Book Reviews and Critiques:** Have members write and share their reviews of books they've read. This could also include discussions on different critical approaches to literature.
7. **Guest Speakers and Author Visits:** Invite local authors, poets, or literary scholars to speak about their work and experiences. This can provide inspiration and insights into the literary world.
8. **Themed Reading Challenges:** Set up reading challenges with specific themes or genres each month, such as "Mystery Month" or "Fantasy February," and discuss the selected books.
9. **Literary Games and Puzzles:** Organize games like literary charades, word searches, or crosswords related to books and literature.
10. **Book Swap Events:** Allow members to bring books they no longer want and swap them with others. This encourages reading and sharing within the club.
11. **Writing Contests:** Hold monthly writing contests with different themes or prompts. Winners can have their work published in the school newsletter or on the club's website.
12. **Film Adaptation Discussions:** Watch

> Imagine your school/ community is affected by floods. Narrate a story of how your life would change after the floods.

> Imagine you and your friends are to complete a project on waste management. Narrate a story describing the challenges you may face through the project and how you solve it together.

> Imagine the water resource in your village has dried up.. Narrate a story describing how you will address this challenge of conserving water resources.

### Topics for Story Telling – Tamil

> உங்கள் பள்ளி/சமூகம் வெள்ளத்தால் பாதிக்கப்பட்டுள்ளதாக கற்பனை செய்து - வெள்ளத்திற்குப் பிறகு உங்கள் வாழ்க்கை எப்படி மாறும் என்பதை ஒரு கதையாக சொல்லுங்கள்

> நீங்களும் உங்கள் நண்பர்களும் கழிவு மேலாண்மை செயல்திட்டத்தை முடிக்க வேண்டும் என்று கற்பனை செய்து திட்டத்தின் மூலம் நீங்கள் எதிர் கொள்ளக்கூடிய சவால்கள் மற்றும் அதன் தீர்வுகளை விவரித்து ஒரு கதையாக சொல்லுங்கள்

> உங்கள் ஊரில் உள்ள நீர் நிலை வற்றிய நிலையில், அந்நீர் நிலையினை பாதுகாக்க நீங்கள் எவ்வித முயற்சிகளை மேற்கொள்வீர்கள் என்பதை ஒரு கதையாக சொல்லுங்கள்

\* One winner in Tamil story telling and one winner in English story telling competition to be selected.

3. **Speech competition** - Duration : 3 minutes

film adaptations of books and discuss how they compare to the original text. This can spark discussions on interpretation and adaptation.

13. **Literary Field Trips:** Organize trips to local libraries, bookstores, or literary landmarks to enrich students' literary experiences.

14. **Reading Aloud Sessions:** Have members take turns reading passages from their favourite books aloud. This can help improve public speaking skills and share beloved texts with others.

15. **Collaborative Writing Projects:** Work on group writing projects, such as creating a short story or play together, with each member contributing a part.

16. **Debate :** Two opposing teams participate in a structured discussion, presenting arguments on a specific topic. The participants are to use logic, evidence, and persuasive speaking to convince the audience of their viewpoint.

17. **Drama :** Students may act out roles in plays, musicals, or skits. This can help explore different characters, develop creativity, and learn about teamwork and performance.

18. **Spell Bee :** The participants can be tested on their ability to spell words correctly, either orally or in a written format. It's a great way to improve spelling skills and vocabulary.

#### Topics for Speech competition – English

Deliver a speech on any one of the following topics:

- > Future of agriculture
- > The causes and effects of water pollution
- > Waste management in schools

#### Topics for Speech competition – Tamil

- > எதிர்காலத்தில் விவசாயம்
- > நீர் மாசுபாட்டின் காரணங்கள் மற்றும் விளைவுகள்
- > பள்ளிகளில் கழிவு மேலாண்மை

\* *One winner in Tamil speech and one winner in English speech competition to be selected.*

#### 4. **Poetry writing-** Duration : 3 minutes

Write a poem on any one of the following topic, not exceeding one page

- > Conserve water
- > World without plastics
- > The beauty of nature

#### Topics for Poetry writing competition – Tamil

- > நீர்வளம் காப்போம்
- > நெகிழி இல்லாத உலகம்
- > இயற்கையின் அழகு

*One winner in Tamil Poetry writing and one winner in English poetry writing to be selected.*

Quiz	<p><b>September 2024 to March 2025</b></p> <p>The teachers are to prepare and conduct a group-quiz activity based on Thenchittu magazine, GK and current affairs from the newspaper as mentioned above.</p>	<p><b>November 2024:</b></p> <p>School level competition to be conducted from <u>04.11.2024 to 06.11.2024.</u></p> <p>Last date for Uploading of details of the winners in <u>EMIS</u> is <u>08.11.24</u></p> <p>1. Quiz to be conducted based on content from Thenchittu magazine.</p> <p><i>Two teams comprising two members in each team to be selected for Quiz on Thenchittu magazine.</i></p> <p>2. Quiz to be conducted on GK and current affairs from the newspaper.</p> <p><i>Two teams comprising two members in each team to be selected for Quiz on GK and current affairs.</i></p> <p><i>Totally four teams are to be selected - Two teams for Thenchittu Quiz and Two teams for Current affairs and GK (8 Students)</i></p>
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**Guidelines to enter the details of club activities and competition in EMIS are as below:**

All details related to club activities and competitions are to be entered under the 'Curricular and co-curricular activities' section in the 'school' page. On clicking the 'Curricular and co-curricular activities' section, three tabs would appear. The guidelines to enter details in each of these tabs are as follows:

**Tab 1: In-charge teacher**

HMs are to ensure that the club in-charge teacher is assigned for each club. The name of the club in-charge teacher for each club is to be entered in this tab.

**Tab 2: Activities**

The details of activity conducted in the week is to be entered under this tab, this includes class and section, club name and the activity category. If any activity other than the one provided in the suggested list is conducted, the teacher can choose the option 'others'. Teachers shall upload the link of the geo-tagged photo showcasing the activity.

The entry of each club activity conducted has to be made by the end of the week, for the respective club.

### Tab 3: Competitions

The details of competitions conducted at school level shall be entered under this tab, this includes - Club name, class, type of competition and date.

Name of the students will be auto populated based on the class and section selected. Teachers are to select the checkbox in order to enter the participant details. On clicking 'View participants', the name of the participating students shall appear. Against the names of participants, the teacher shall choose the winners under each category of the competition as mentioned in the table above.

Teachers shall upload the PDF or the link of the video showcasing the artefacts of the winners as per the competition. Teachers shall use the school g-mail account to store the artefacts of the winners and upload the link of these artefacts in the 'Competitions' tab as per the guidelines below:

Club	Competition category	No. of winners	Format of the artefact	Date of conducting competition	Last date to upload the link in EMIS
Literary	Essay writing	2 (One each in Tamil and English )	PDF (Photos of the winner's essays scanned)	14.10.24 to 16.10.24	18.10.24
	Story telling	2 (One each in Tamil and English )	Video (3 minutes)		
	Speech	2 (One each in Tamil and English )	Video (3 minutes)		
	Poetry writing	2 (One each in Tamil and English )	PDF (Photos of the winner's essays scanned)		
Quiz	Quiz based on content from Thenchittu magazine and newspaper	4 (Two teams with two members each)			

	Quiz based on current affairs and GK	4 (Two teams with two members each)	No artefact to be uploaded  (Only name of the winners to be selected in EMIS)	4.11.2024 to 6.11.2024	08.11.24
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All Chief educational officers are to ensure that the Deputy Inspectors (DIs) are held responsible to ensure conduct of the Literary Club and Quiz club activities and competitions for students of classes 6 to 9 following the above mentioned guidelines. It is also instructed to take necessary steps to ensure that District educational officers, Block educational officers, Block resource teacher educators monitor these activities that enrich students' educational experience and personal development, making them a valuable addition to the school curriculum.

The details of block, district and state level club competitions shall be shared in a subsequent proceeding.

  
Director

5/2017  
04/10