CSR – Scholarship Process flow for Online Entry

Get Approval from CEO (Chief Education officer)



Approach the School Head Master/Principal to collect

Manual form with SSLC Mark sheet/Aadhar ID/Ration card or Income Certificate from Village officer/Bank pass book front page copy/ If Disabled student,

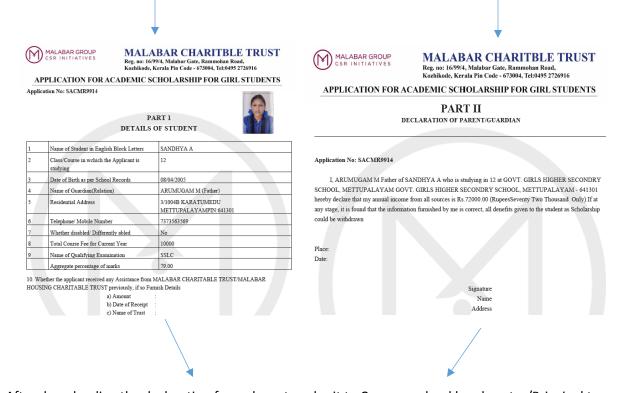
Disability certificate Copy



Collected forms to be enter in www.malabarcharitabletrust.org online portal in Scholarship page



After entered, scanned photo to be uploaded in online form submission photo tab, then we can Download the 1.School/Institutional Declaration form and 2.Parent declaration form with candidate photo mentioned below



After downloading the declaration forms have to submit to Concern school headmaster/Principal to authorise the student with Sign/seal. Also parents declaration forms to be collected through School head master/Principal only.

After collection of Declaration forms from School/Parents forms to be scanned with respective student Aadhar id/Marksheet/Ration card/Bank passbook/Disability if any.



Scanned documents to be uploaded in www.malabarcharitabletrust.org scholarship page, Document tab. Recheck the form before submission the final confimation.



After Final confirmation of application, please click the submit tab to send for Enquiry officer approval.



Enquiry officer forms to be scanned and uploaded in Store head CSR login.



After Enquire form submission Final Approval to be given after verifying the scanned documents by store head for final process to CSR-MHQ