Annexure–I

COMPUTER INSTRUCTOR GRADE–II PARTICULARS

Sl No.	Particulars	Details	
1.	Name of the Computer Instructor		
2.	Aadhaar Number of Computer Instructor		
3.	Mobile Number of the Computer Instructor		
4.	Designation in which originally appointed		
5.	Name of the School Place & District with Pin Code		
6.	School UDISE Code		
7.	Date of Birth		
8.	Mode of Appointment (Special Recruitment / TRB / Unit trs / Dept trs)		
9.	Rank No (if any)		
10.	Year		
11.	Date of Appointment as Computer Instructor		
12.	Date of Regularisation as Computer Instructor (order no and date)		
13.	Date of Completion of Probation in the cadre of Computer Instructor (order no and date)		
14.	If the Computer Instructor is transferred from other Unit / Department – Date of joining in Government School		
15.	S.S.L.C Month and Year H.S.C Month and Year		
16.	U.G. Qualification (BCS / B.Sc., (Computer Science etc.,)		
	a. Main Subject		
	b. Month & Year of Passing		
	c. Name of the University		
17.	P.G. Qualification (Msc., IT / M.Sc., (Computer Science / MCA etc., (Minimum of atleast 50% of mark is mandatory)		
	a. Main Subject		
	b. Month & Year of Passing		
	c. Name of the University		
	d. Academic Year		
	e. Percentage of Overall of marks		
18.	Professional Qualification (B.Ed., & M.Ed.,)		

	a. Month & Year of Passing		
	b. Name of the University		
	c. Academic Year		
	If the Teacher studied in other State, whether the Certificate Evaluated or not		
19.	Mother Tongue		
20.	If Mother Tongue is other than Tamil, Whether studied Tamil Language as Part–I If No, Specify the Qualifying Test Passed		
21.	If any Punishment given for the past 5 years (YES/No) If Yes, Give Details		
22.	If Any disciplinary action pending (Yes / No) If Yes, Give details		
23.	Specific Remarks of the Head of Institution		

Signature of the Headmaster

Signature of the Teacher

Counter Signature of the CEO

ANNEXURE-2

COMPUTER INSTRUCTOR GRADE II POST SANCTIONED DETAILS

Sl No.	Particulars	Details
1.	Name of the School with Pin Code	
2.	School UDISE Code No	
3.	Name of the Head Master presently working with Mobile number	
4.	No of Computer Instructor Grade–II post sanctioned	
5.	Post sanctioned G.O. Numbers	
6.	DSE proceedings Number and Date	
7.	Whether Permanent or Temporary	
8.	How may post are filled (with post sanctioned GO)	
9.	How many post vacant now and reasons for that (with post sanctioned GO)	

I submit the above particulars are verified with the scale register and other relevant records

Signature of the Head Master

I submit the above particulars furnished by the Head Masters and verified with a Scale Register and other records available in this office.

Counter Signature of the CEO