**Annexure-I**

**COMPUTER INSTRUCTOR GRADE-II PARTICULARS AS ON 12.02.2019**

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl No.** | **Particulars** | **Details** | |
|  | Name of the Computer Instructor |  | |
|  | Aadhaar Number of Computer Instructor |  | |
|  | Mobile Number of the Computer Instructor |  | |
|  | Designation in which originally appointed |  | |
|  | Name of the School Place & District with Pin Code |  | |
|  | School UDISE Code |  | |
|  | Date of Birth |  | |
|  | Mode of Appointment (Special Recruitment / TRB / Unit trs / Dept trs) |  | |
|  | Rank No (if any) |  | |
|  | Year |  | |
|  | Date of Appointment as Computer Instructor |  | |
|  | Date of Regularisation as Computer Instructor (order no and date) |  | |
|  | Date of Completion of Probation in the cadre of Computer Instructor (order no and date) |  | |
|  | Date of Completion of 8 years of service as Computer Instructor Grade-II |  | |
|  | If the Computer Instructor is transferred from other Unit / Department – Date of joining in Government School |  | |
|  | S.S.L.C Month and Year  H.S.C Month and Year |  | |
|  | U.G. Qualification (BCS / B.Sc., (Computer Science etc.,) |  | Percentage of Marks |
|  |  |
|  | 1. Main Subject |  |  |
|  | 1. Month & Year of Passing |  |  |
|  | 1. Name of the University |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
|  | P.G. Qualification (Msc., IT / M.Sc., (Computer Science / MCA etc., (Minimum of atleast 50% of mark is mandatory) |  | Percentage of Marks |
|  |  |
|  | 1. Main Subject |  |  |
|  | 1. Month & Year of Passing |  |  |
|  | 1. Name of the University |  |  |
|  | 1. Academic Year |  |  |
|  | 1. Percentage of Overall of marks |  |  |
|  | Professional Qualification (B.Ed., & M.Ed.,)   1. Month & Year of Passing |  | Percentage of Marks |
|  |  |
|  | 1. Name of the University |  |  |
|  | 1. Academic Year |  |  |
|  | If the Teacher studied in other State, whether the Certificate  Evaluated or not |  | |
|  | Mother Tongue |  | |
|  | If Mother Tongue is other than Tamil,  Whether studied Tamil Language as Part-I  If No, Specify the Qualifying Test Passed |  | |
|  | If any Punishment given for the past 5 years (YES/No)  If Yes, Give Details |  | |
|  | If Any disciplinary action pending (Yes / No)  If Yes, Give details |  | |
|  | Specific Remarks of the Head of Institution |  | |

Signature of the Teacher Signature of the Headmaster

Counter Signature of the CEO

**ANNEXURE-2**

**COMPUTER INSTRUCTOR GRADE II POST SANCTIONED DETAILS**

|  |  |  |
| --- | --- | --- |
| **Sl No.** | **Particulars** | **Details** |
|  | Name of the School with Pin Code |  |
|  | School UDISE Code No |  |
|  | Name of the Head Master presently working with Mobile number |  |
|  | No of Computer Instructor Grade-II post sanctioned |  |
|  | Post sanctioned G.O. Numbers |  |
|  | DSE proceedings Number and Date |  |
|  | Whether Permanent or Temporary |  |
|  | How may post are filled (with post sanctioned GO) |  |
|  | How many post vacant now and reasons for that (with post sanctioned GO) |  |

I submit the above particulars are verified with the scale register and other relevant records

Signature of the Head Master

I submit the above particulars furnished by the Head Masters and verified with a Scale Register and other records available in this office.

Counter Signature of the CEO