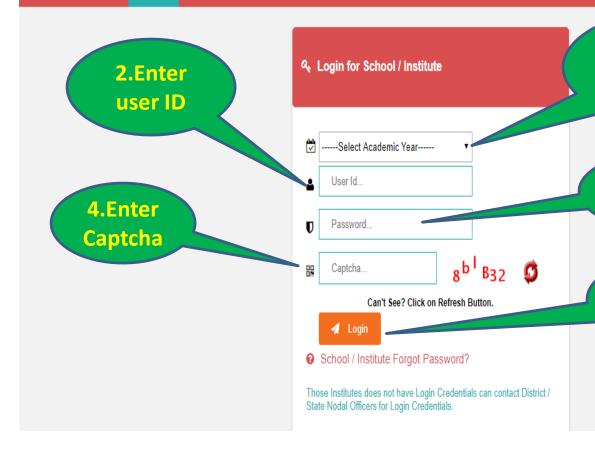
Operational Manual

Operational steps involved to Fill Institute's Registration Form for AY 2019-20









1.Select **Academic Year** 2019-20

3.Enter **Password**

> **5.Click to Login** in to NSP profile





DR. RAM PRASANNA MANIRAM MAHAVIDYALAYA, SARAIRASI, FAIZABAD(C-42277)SARAIRASI, SARAIRASI, FAIZABAD, FAIZABAD, UTTAR PRADESH - For Academic Year 2019-20 Session





To make Institute Login functional, Institutes are required to fill the Registration Form, to be displayed after clicking OK button, and get the duly filled Registration Form approved from District Nodal Officer. Once Registration Form is approved by the District Nodal Officer, Institute Nodal Officer will receive password in registered mobile number.



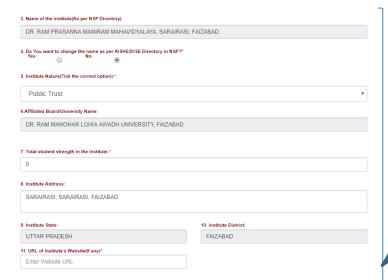
Click on OK to get the Registration Form to be filled online

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1. Click to select scanned copy of Valid ID Proof in PDF or JPEG format upto 200KB from your local computer

Form for Registration of Institute Nodal Officer on NSP Important Instructions to fill the form: All fields are mandatory Utmost care should be taken while appointing the Institute Nodal Officer for NSP(INO-NSP). The Appointed officer would carry out all verifications and other activities required in NSP. The person should also be Single point Official Contact(SPOC) for communicating all institute related information/alerts through SMS/email etc. Any partially filled form will be summarily rejected. It is Mandatory to upload scanned copy of valid Identity Proof, like Aadhaar/Voter Id/Driving License etc., of Institute's Nodal Officer for NSP(INO-NSP)(Only pdf & jpeg upto 200kb File Size allowed) 2. Click to Upload Select File* Choose File No file chosen selected scanned View Uploaded Document Upload Identity Proof copy of Valid ID Please Click 'View Uploaded Document' button to View uploaded Identity Proof **Proof** 1. AISHE/DISE/NCVT Code: C-42277 2. Name of Institute(As per AISHE/DISE Code Directory) DR. RAM PRASANNA MANIRAM MAHAVIDYALAYA, SARAIRASI, FAIZABAD (Id: C-42277)



Fill all the informations carefully.

Before finally submitting the form it is mandatory to save the entered information by clicking on Save Form button

lame:*	Designation:*
NA	NA
Mobile Number:*	Official Mail Id:
0	NA
Other Contact Number	
0	
3. Details of Designated Institute's Nodal Officer	for NSP(INO-NSP)
lame:*	Designation:*
NA	NA
Nobile Number:*	Official Mail Id:*
0	ramprassan@gmail.com
Other Contact Number	
Other Contact Number	

Before clicking on "Final Submit" kindly ensure to save the information by clicking the "Save Form" button.

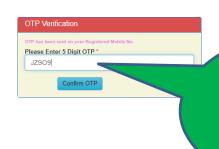
After final submission of the information, an unique Form Refrence ID will be generated and form will be electronically transferred to concerned District Nodal Officer

Akhil	10.249.17.135:8080 says		
Mobile Number 851282070 Other Contact I	Registration information will be saved on the po allowed to change. Your Registration Form will b transferred to the District Nodal Officer for the v You are requested to kindly contact District Nod the printout of the Registration Form.	e electronically erification of institute.	Click on OK to finally submit Registration Form. An OTP
3. Details of D		OK	will be sent to
Ravi		Teacher	Institute Nodal
Mobile Number:*		Official Mail Id:*	Officer's Mobile
9868412459		ravi123@gmail.com	provided at
Other Contact Number 24305809			· ·
			Point No13 of
			online form
lote:I hereby outhorize the	by head of Institution. declare that the information provided in the above officer as per details in S.No.13 to conduct the ver eme guidelines and instructions issued in respect	ifications and other related activities at NS	SP. INO-NSP will abi

Before clicking on "Final Submit" kindly ensure to save the information by clicking the "Save Form" button.







Now Enter OTP and Click on Confirm OTP button. Your Form will be successfully submitted.





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Form for Registration of Institute Nodal Officer on NSP

Important Instructions to fill the form:
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other activities required in NSP. The person should also be Single point Official Contact(SPOC) for communicating all institute related information/alerts
through SMS/email etc.
Any partially filled form will be summarily rejected.
You have successfully Submitted the Form, Your Form Referece Number is:

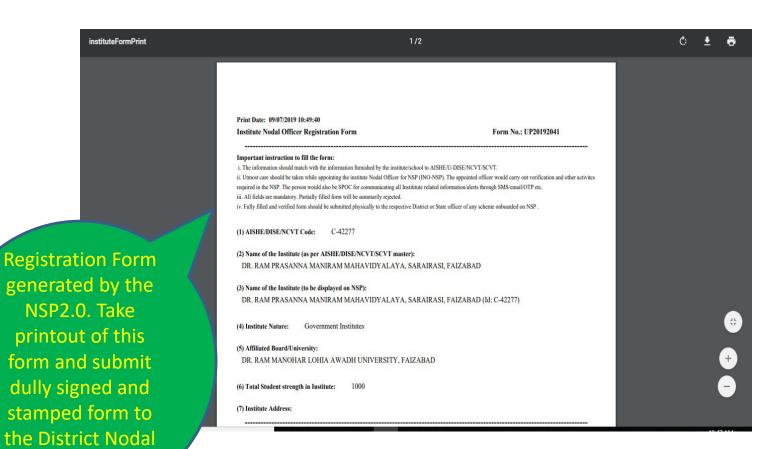
You have successfully Submitted the Form. Your Form Referece Number is UP20192041

It is Mandatory to upload scanned copy of valid Identity Proof, like Aadhaa of Institute's Nodal Officer for NSP(INO-NSP)(Only pdf & jpeg upto 200kb File						
Select File*						
Choose File	No file chosen					

View Uploaded Document Upload Identity Proof

Please Click 'View Uploaded Document' button to View uploaded Identity Proof

Form Refrence ID generated after successful submission



Officer