

PROFORMA - I

TNTET EXAMINATION 2019

CONSOLIDATED REPORT ON CANDIDATES FOR PAPER I / PAPER II

Educational District No. and Name	
Centre No. and Name and Address	
Name of the Chief Superintendent	

Candidates Allocated for the Centre		
From	To	Total

S. No.	Details	No.
1.	Total Candidates allocated for the centre	
2.	Total No. of Absentees	
3.	No. of Answer Papers sent in Separate Covers regarding malpractices if any	
4.	No. of Answer Papers sent to the Evaluation Centre	

Specify Absentee's Register Numbers

Specify Register numbers of Persons booked for **malpractice** and Answer Papers sent in Special Covers:

**Signature of the
Departmental Officer**

**Signature of the
Chief Superintendent**

Date:

PROFORMA - II

TNTET EXAMINATION 2019

CONSOLIDATED REPORT ON DOCUMENTS FOR PAPER I / PAPER II

District No. and Name:	
Centre No. and Name and Address:	
Name of the Chief Superintendent:	

Candidates Allocated for the Centre		
From	To	Total

A. Question Paper Booklets:

Received	Used	Unused

B. OMR Answer Sheets:

Received	Used			Unused
	Used by Candidates	Damaged/Cancelled	Total	

C. Special Covers:

Received	Used	Damaged	Total	Unused

**Signature of the
Departmental Officer**

**Signature of the
Chief Superintendent**

Date:

PROFORMA - III

Seating Arrangement and Question Paper Booklet No.

(To be prepared by the Invigilator for Paper I/ Paper II)

TNTET EXAMINATION 2019

DISTRICT:

EXAMINATION CENTRE:

DATE:

HALL NO.....

1		10		11		20	
A		B		C		D	
2		9		12		19	
C		D		A		B	
3		8		13		18	
A		B		C		D	
4		7		14		17	
C		D		A		B	
5		6		15		16	
A		B		C		D	

**Signature of the
Departmental Officer**

**Signature of the
Chief Superintendent**

PROFORMA IV

(To be prepared in the Examination Centre to show the list of candidates **Absent** for the TNTET Examination Paper I / Paper II)

District:

Name of the Examination Centre:

Date:

Sl. No.	Roll No. of the Candidate	Name of the Candidate	Remarks

Certified that the above particulars have been verified with the Attendance Sheet and found correct.

**Signature of the
Departmental Officer**

**Signature of the
Chief Superintendent**

(To be used in the TNTET EXAMINATION Scanning Camp)

Verified by:

District Staff:

1.

2.

Camp Staff:

1.

2.

PROFORMA – VI
TNTET EXAMINATION 2019
Paper I / Paper II
RECEIPT

Received the following Confidential Materials from the Chief Educational Officer

Sl. No.	Description	No. Received
1.	Sealed Cartons containing Question Papers	
2.	Sealed Cartons containing OMR Answer Sheets	
3.	Sealed Cartons containing other materials	

Handed Over

Taken Over

Signature

Chief Educational Officer

..... Dt.

Signature

Question Paper Custodian I

Signature

Question Paper Custodian II

Custodian Point:.....

PROFORMA – VII

TNTET EXAMINATION 2019

RECEIPT FOR PAPER I / PAPER II

Received the following Confidential Materials from the Question Paper Custodians.

Sl. No.	Description	No. Received
1.	Sealed Cartons containing Question Papers	
2.	Sealed Cartons containing OMR Answer Sheets	
3.	Sealed Cartons containing other materials	

Handed Over

Taken Over

Signature

Question Paper Custodian I

Signature

Departmental Officer

Signature

Question Paper Custodian II

Examination Centre:

Custodian Point:

CONSOLIDATED REPORT (CR-3) ON TNTET- 2019.

TNTET 2019 – PAPER I / II

Date: 08.06.2019 / 09.06.2019

Name of the Centre with Centre number :

Name of the District & Code :

Sl. No.	Candidates			Question Paper			OMR				Remarks
	No. of Candidates Allotted	No. of Candidates Appeared	No. of Candidates Absent	No. of Question Papers Received	No. of Question Papers Distributed	No. of Balance Question Papers	No. of OMR Received	No. of OMR Distributed	No. of OMR Damaged	Balance OMR	
1	2			3			4				5

**Signature of the
Departmental Officer**

**Signature of the
Chief Superintendent**

ANNEXURE IV
TIME SCHEDULE FOR TNTET 2019 EXAMINATION
(Paper I - 08.06.2019, Paper II - 09.06.2019)

TNTET Exam	ACTIVITY	
08.30	ENTRY OF CANDIDATES INTO THE EXAMINATION CENTRE & FRISKING STARTS	
09.30	ENTRY OF CANDIDATES INTO THE EXAMINATION HALL & SIGNING THE ATTENDANCE	
09.40	ISSUE OF OMR ANSWER SHEET to verify the Roll number, Photo & Signature of the candidate & Optional Language I, Optional Subject in Paper II, Roll Number & Signature.	
09.50	Opening Question Paper bundles in front of the Candidates	
09.55	ISSUE OF QUESTION PAPER BOOKLETS AND MAKING ENTRY OF QUESTION PAPER BOOKLET SERIES (A/B/C/D) IN THE OMR ANSWER SHEET.	
10.00	LONG BELL TO MARK THE START OF THE EXAMINATION. CANDIDATES HAVE TO REMOVE THE PAPER SEAL OF THE QUESTION PAPER AND START ANSWERING.	
10.30	BELL - 1	TO DENOTE THE END OF FIRST HALF-AN-HOUR
11.00	BELL - 2	TO DENOTE THE END OF SECOND HALF-AN-HOUR
11.30	BELL - 3	TO DENOTE THE END OF THIRD HALF-AN-HOUR
12.00	BELL - 4	TO DENOTE THE END OF FOURTH HALF-AN-HOUR
12.30	BELL - 5	TO DENOTE THE END OF FIFTH HALF-AN-HOUR
12.55	WARNING BELL TO DENOTE THE REMAINING 5 MINUTES	
01.00	LONG BELL TO ANNOUNCE THE CLOSE OF EXAMINATION. INVIGILATOR TO SIGN IN THE OMR ANSWER SHEET AND CARBON COPY OF THE OMR.	
01.10	01.30	COLLECT THE OMR ANSWER SHEET AND TO KEEP IN THE SPECIAL COVER AND SEAL IT BEFORE THE CANDIDATES IN THE EXAMINATION HALL. COUNTING AND RECEIVING THE SEALED SPECIAL COVERS CONTAINING THE ANSWER SHEETS AND OTHER REMAINING MATERIALS BY DEPARTMENTAL OFFICER AND CHIEF SUPERINTENDENT.
01.30	02.00	BUNDLING OF SPECIAL COVERS CONTAINING ANSWER SHEETS.
2.00	Closing time for PWD candidates availing compensatory time.	
2.10	Collecting the OMR answer sheets of PWD candidates, sealing the special cover and handover to the Chief Superintendent.	
02.00	02.30	HANDING OVER THE BUNDLES TO THE DESIGNATED AUTHORITY.

ANNEXURE -V.

PERSONNEL TO BE APPOINTED FOR EACH CENTRE

The Chief Educational Officer and the District Educational Officers must observe the following Guidelines in appointing Officials for each **TNTET Examination Centre**.

Sl. No.	Personnel to be appointed in Examination Centres	No. of Persons per Centre
1	Chief Superintendent – Headmaster of the School where the Examination Centre is located or Headmaster from any other Government Higher Secondary School	1
2	Additional Chief Superintendent –Headmaster of Government High School	1
3	Departmental Officer – PG Teacher of Government Higher Secondary School	1
4	Additional Departmental Officer – BT Teacher of Government Higher Secondary /High School	1
5	Frisking Personnel – PD / PET / NSS officers / NCC officers	4
6	Invigilators (Hall Supervisors) – PG / BT Teachers	1 Person for a Hall for every 20 Candidates
7	Scribe – Secondary Grade Teachers / Graduate Assistants (if there are Visually Impaired Candidates and have requested for a Scribe)	1 for each such candidate
8	Standby – For Hall Supervision if there is any shortage / emergency	2
9	Clerk – Only Ministerial Staff should be appointed	2
10	Office Assistant – 2, Waterman – 2, Sweeper cum Cleaner – 1,	5
11	For CEO office one Superintendent and one clerk from the date of receipt of confidential bundles	2
12	For DEO office one Superintendent and one clerk from the date of receipt of confidential bundles.	2

ANNEXURE VI

LIST OF MATERIALS TO BE HANDED OVER FOR PAPER I / PAPER II

[BY THE CHIEF SUPERINTENDENT TO THE DISTRICT EDUCATIONAL OFFICER AND IN TURN CHIEF EDUCATIONAL OFFICER THEN TO THE TEACHERS RECRUITMENT BOARD AFTER THE EXAMINATION]

1. Used OMR Sheets
2. Unused / Damaged Special Covers
3. Unused / Damaged OMR Sheets
4. Nominal List (with Absentees marked)
5. Attendance Sheet
6. Proforma III and IV in separate sealed A4 Size Covers
7. Consolidated Report I

The above Items should be handed over in Separate Bundles / Covers with the Bundle Slip / Cover Slip as shown below:

BUNDLE SLIP/COVER SLIP	
TNTET EXAMINATION 2019	
1. Name of the District with Code No.	:
2. Name of the Examination Centre	:
with Code No.	
3. Material Inside the Bundle/Cover	: Used OMR / Unused OMR / Proforma I / II / III / IV
4. No. of OMR inside the	:
Bundle/Cover (For Used and Unused OMR)	
Signature of the Departmental Officer	Signature of the Chief Superintendent

ANNEXURE – VII

POSTER

தமிழ்நாடு அரசு
ஆசிரியர் தேர்வு வாரியம்
தமிழ்நாடு ஆசிரியர் தகுதித் தேர்வு 2019
தாள் 1 / தாள் 2



GOVERNMENT OF TAMIL NADU
TEACHERS RECRUITMENT BOARD
TNTET -2019 EXAMINATION FOR
PAPER I / PAPER II

- இம்மையத்தில் அரசுத் தேர்வு நடைபெறுவதால் அனுமதியின்றி நுழையக்கூடாது.
- அச்சிடப்பட்ட அல்லது கையால் எழுதப்பட்ட தாள்கள் எவற்றையும் தேர்வு அறைக்குள் வைத்திருக்க அனுமதியில்லை.
- கைப்பேசி, கைக்கணினி, மடிக்கணினி, தரவி அல்லது கணக்கிடும் கருவிகள் போன்றவற்றைத் இத்தேர்வறைக்குள் வைத்திருக்க அனுமதியில்லை.
- தேர்வறைக்குள் அறைக்கண்காணிப்பாளர் அல்லது சக தேர்வர் ஆகியோருடன் முறைதவறி நடப்பவர் மீது நடவடிக்கை மேற்கொள்ளப்படும்.
- மேற்கண்ட அறிவுரைகளைப் பின்பற்றாத தேர்வர்கள் அன்றையத் தேர்வினைத் தொடர்ந்து எழுத அனுமதிக்கப்படாததோடு, ஆசிரியர் தேர்வு வாரியம் நடத்தும் தேர்வுகளைத் தொடர்ந்து மூன்றாண்டுகளுக்கு எழுதத் தடை விதிக்கப்படுவதுடன் காவல்துறை நடவடிக்கையும் மேற்கொள்ளப்படும்.
- Trespassing is not allowed into the Government Examination Centre.
- Candidates are not allowed to keep with them any printed or hand-written material inside the Examination Hall.
- Keeping any kind of Electronic Gadget like Mobiles, PDAs, Palmtop/Laptop Computers, Bluetooth Equipment or Calculators inside the Examination Hall is strictly prohibited.
- Candidates misbehaving with the Hall Invigilator or another Candidate inside the Examination Hall will be penalized.
- Candidates violating the above conditions will not be allowed to continue their Examination of that session and will be debarred from writing TRB Examinations for the ensuing THREE years and Criminal Prosecution will also be initiated.

ANNEXURE - VIII

Form for Verification by the Hall Invigilators to avoid Malpractices

Name of the Examination Centre:

Place:

Hall Number: **Time: 10.30 a.m. / 11.30a.m. / 12.30p.m.**

TNTET 2019 - PAPER I / PAPER II

Sl. No.	Roll Number of Candidates	Remarks	Sl. No.	Roll Number of Candidates	Remarks
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19		
10			20		

Signature of the Hall Invigilator with Time.

(Name in Capital letters).

