**ÃçÎ / gæ‰W bkhê / F%¥ étu§fŸ cŸÇL brŒjš rh®ªj têKiwfŸ**

1. EMIS USER NAME k‰W« PASSWORD – I ga‹gL¤Â Login brŒa nt©L«.
2. gŸëæ‹ Kf¥ò g¡f¤Âš cŸs School v‹w Option – I Click brŒJ Class & Section – I Click brŒa nt©L«.
3. Class & Section – I Click brŒj cl‹ gŸëæš cŸs tF¥ò thçahf ÃçÎfŸ bfh©l Âiu njh‹W«.
4. x›bthU tF¥Ã‰F« neuhf cŸs Edit/Delete v‹w Option – š Edit I Click brŒJ m›tF¥Ã‰F©lhd ÃçÎ, gæ‰W bkhêæid (Tamil/English/Telugu/Urdu/Arabic) nj®Î brŒj Ã‹d® Save vd Click brŒa nt©L«.
5. nkšãiy¥gŸëfŸ : TLjyhf Groupwise gæ‰W bkhêæid (Tamil/English) cŸÇL brŒjš nt©L«.
6. TLjš ÃçÎfŸ Create brŒÂU¥Ã‹ mjid Delete brŒjš nt©L«.

(cjhuzkhf : xU tF¥Ãš A, B ÃçÎfŸ k£L« ÏUªJ C vd TLjyhf ÃçÎ Create brŒÂU¥Ã‹ C Ãçéid Delete brŒjš nt©L«)