

+1 fâå bjhêšE£g« khÂç brŒKiw édh¤jhŸ 2018-2019

SET-1

ciuia gÂ¥Ã¤J totik¤jš

ÑnH bfhL¡f¥g£LŸs ciuia cŸÇL brŒf

Heaven from all creatures hides the book of fate

All but the page prescribe the present state

A hero perishes or a sparrow fall

Ã‹tU« f£lisfis¥ ga‹gl¤Â nkny cŸs ciuia kh‰Wf

(m) bfhL¡f¥g£l ciuia cŸÇL brŒf

(M) éir¥gyif k‰W« R£blèæ‹ cjéahš bt£Ljš, efbyL¤jš k‰W« x£Ljš ngh‹wt‰iw brŒf

(Ï) Find & Replace v‹w ciuahlš bg£oia¥ ga‹gL¤Â “Heaven” v‹w brhšiy “God” v‹w brhšyhf kh‰Wf.

(<) vG¤J tif k‰W« v©zhf kh‰Wf.

(c) KjyhtJ tçiria Fw«gl§fŸ k‰W« FW¡F rhé nr®khd¤ij ga‹gL¤Â ÏlJ, tyJ, ika k‰W« ne®¤Â ÏirÎfis brŒf.

(C) Ïu©lhtJ tçiria v© tçirahfnth mšyJ òšy£ F¿pnlh bfh©L fh£lf.

(v) jhåa§» rç brŒÍ« trÂ \_y« bghJthf jtwhf j£l¢R brŒa¥gL« brh‰fis kh‰Wf.

(OR)

v© tçiria cUth¡Fjš

Ñœ¡f©l bjhl®fis m£ltiz¢ braèæ‹ cjéÍl‹ cUth¡fÎ«.

Ü. 3/5/00, 3/12/00, 3/19/00,……………….. 5/28/00

Ý. 16,32,64,………2048.

Þ. 33,30,………..3

SET-2

g¡f mikÎ kh‰wš

ÑnH bfhL¡f¥g£LŸs ciuia cŸÇL brŒf

The very first modern Olympic Games opened in the first week of April 1896.

Since the Greek government has been unable to fund construction of a stadium,

a wealthy Greek architect, Georgios Averoff.

bfhL¡f¥g£LŸs ciuia cŸÇL brŒJ, g¡f¤Â‹ Xu§fis 1/2 m§Fy mÂfç¤J« Fiw¤J« fh£Lf. ÏWÂæš g¡f mikit kh‰¿ jiy¥ò k‰W« mo¡F¿¡òfis ÏLf.

(OR)

got§fis ga‹gL¤Jjš

got§fis ga‹gL¤Â xU ãfœ¤Jjiy cUth¡Fjš xg‹ MÃ° brašghLfis F¿æLjš ga‹gL¤Â ÁšYit cUth¡Ff.

SET-3

m£ltiz totik¥ò

IªJ khzt®fë‹ bga® k‰W« mt®fŸ \_‹W ghl§fëš bg‰w kÂ¥bg©fŸ M»at‰iw bfh©l xU m£ltizia jah® brŒf. mÂš nkY« Ïu©L khzt®fë‹ bga® k‰W« kÂ¥bg©fis cŸëlÎ«, m£ltiz totik¥ò fUé¥g£ilia ga‹gL¤Â všiyfŸ, nfhLfŸ k‰W« Ã‹òy t©z« ngh‹wt‰iw kh‰Wf.

(OR)

thu¤Â‹ eh£fŸ

xU thu¤Âš tU« všyh eh£fisÍ« jå¤jå ÁšYfshf ãfœ¤ÂÍ« tçir¥gL¤ÂÍ fh£Lf. Ïj‰F njitahd gl¤ijÍ«, xè¡ nfh¥igÍ« nr®¤J fh£Lf.

SET-4

thŒ¥ghL \_y« m£ltizia cUth¡Fjš

brh‰braèia ga‹gL¤Â m£ltizia cUth¡» IªJ khzt®fŸ bgaç‹ \_‹W ghl§fëš bg‰w kÂ¥bg©fis j£l¢R brŒJ, x›bthU khztU« bg‰w bkh¤j kÂ¥bg©fis thŒ¥gh£il ga‹gL¤Â fz¡»Lf.

(OR)

m£ltiz braèæ‹ \_y« gâahs® r«gs g£oaš jahç¤jš

òÂa m£ltiz¢ braèia cUth¡», mÂš Ñœ¡fhQ« IªJ gâahs®fë‹ étu§fis cŸëlÎ«

(m) Employee Name, Employee Number, Basic Pay, DA, CCA, HRA M»at‰iw cŸëlÎ«.

(M) thŒ¥gh£il ga‹gL¤Â bkh¤j r«gs¤ij fz¡»lÎ«.

(Ï) tçir k‰W« beLtçirfë‹ Ús mfy¤ij kh‰wÎ«.

(<) gÂÎfis, gâahs® bgaç‹ mfu tçir¥go mL¡fÎ«.

(c) nkY« Ïu©L gâahs®fë‹ étu¤ij nr®¡fÎ«.

(C) Vnjd« xU gâahsç‹ étu¤Âid Ú¡fÎ«.

(v) mo¥gil CÂa¤Â‹ ntWghLfis fh£L« iy‹ mšyJ ig tiugl§fis cUth¡fÎ«.

SET-5

m£ltizæ‹ braèæ‹ \_y« kÂ¥bg© g£oaš cUth¡Fjš

1. Iªj khzt®fë‹ bga® k‰W« mt®fë‹ \_‹W ghl§fë‹ kÂ¥bg©fis bfh©l m£ltiz¢ braèia cUth¡Ff.
2. khzt®fë‹ kÂ¥bg© f£lisia bfh©L fz¡»Lf.

(OR)

gŸëia¥ g‰¿ ãfœ¤Jjš

ckJ gŸëia g‰¿a étu§fis Iªj ÁšY¡fŸ thæyhf btë¥gL¤Jf, ÁšYé‹ Ã‹dåiaÍ« mÂš tU« vG¤Â‹ tot¤ijÍ« h‰¿ fh£Lf.



+1 COMPUTER TECHNOLOGY MODEL PRACTICAL QUESTIONS 2018-2019

SET-1

Text Editing and Formatting

Enter the following text

Heaven from all creatures hides the book of fate

All but the page prescribe the present state

A hero perishes or a sparrow fall

Apply the following the command to the text given above

(a) Cut, Copy, Paste using mouse and keyboard shortcut keys

(b) Find “Heaven” and Replace with “God”

(c) Change the font style and color

(d) Align the first line by left, right, center and justify alignments

(e) Align the second line by bulleted or numbered lists

(f) Correct typographical mistake using autocorrect option

(OR)

Generating the Series

Generate the following Series using OpenOffice calc

(a) 3/5/00, 3/12/00, 3/19/00 ……………. 5/28/00

(b) 16, 32, 64, ……….. 2048

(c) 33, 30, ………… 3

SET-2

Page Formatting

Enter the following text

The very first modern Olympic Games opened in the first week of April 1896. Since the Greek government has been unable to fund construction of a stadium, a wealthy Greek architect, Georgios Averoff.

1. To the text increase or decrease the margin by ½ inch.

2. Change to original setting using ruler option.

3. Change the page orientation.

4. Insert Topic name as Header and Page number as footer.

(OR)

Presentation Using Templates - Using Bullets

Create a presentation using templates and display the function of OpenOffice using bullets in the created slide.

SET-3

Table Creation

1. Create a table enter the names of the five students and the mark in three subjects.

2. Change the borders, line style and background color of table.

3. Add to more names and marks respectively

(OR)

Day Of The Week With Picutre And Sound

Create a presentation to display the days of a week in individual slides and sort them insert appropriate pictures and sound.

SET-4

Table with Formula

1. Create a table in Word processor and enter the names of the five students and the mark in three subjects.

2. Calculate total marks of each student using formula.

(OR)

Creating Worksheet – Using Pie chart

Create a worksheet to enter the following details for five employees

(a) Employee Name, Employee Number, Basic Pay, DA, CCA, HRA

(b) Calculate Gross Pay using Formula

(c) Change the row height and column width

(d) Sort the record in alphabetical order of employee names

(e) Add two more employee details

(f) Delete one employee detail

(g) Create a Line or Pie chart to show the variation of basic pay of theemployees.

SET-5

Creating Worksheets – Using Fill command

1. Create a worksheet to enter the names and marks of five students in three subjects

2. Find the class average for one subject and copy using fill to the other

(OR)

Presentation about school

Create a presentation with five slides describing your school. Change the background and fonts.